



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



26 May 2022

OFFICE MEMORANDUM

OM No. 060, s. 2022

SUBMISSION OF ACTION TAKEN REPORT ON QMS YEAR-END AUDIT FINDINGS

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Heads
QMS Chairpersons
All Concerned

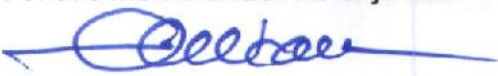
Taking one closer step to the full implementation of **One DepEd One QMS**, everyone is advised to submit the necessary actions taken on audit findings of the 2021 Quality Management Systems Year-end Audit to the Internal Quality Audit Team.

Please be reminded of the following guidelines on the submission of actions taken on audit findings:

- A. Observation (O) Findings – submission of action taken shall be seven (7) working days upon receipt of the audit report; and
- B. For Improvement (I) Findings – the concerned section/unit may or may not act on the audit findings, however, submission of action taken shall be 30 working days upon receipt of the report if the concerned section opt to act on the findings.

Documented information of the actions taken shall be uploaded through this link, tinyurl.com/2021QMSAudit. Relatively, template can also be accessed through the given link.

For immediate compliance and widest dissemination of this Memorandum is enjoined.


ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-in-charge
Office of the Schools Division Superintendent

sgodra5/26/2022

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